

THE

ULTIMATE

PARTY

GUIDE

TIPS FOR HAVING A

SAFE & RESPONSIBLE

PARTY

BEFORE THE PARTY

- **Talk with your neighbors** about your event and agree on reasonable boundaries.
- **Set limits** on the size of your party.
- Invite only **people you know** and trust, and never issue an open invitation.
- **Lock rooms** that are off-limits to guests and keep valuables in a safe place.
- Identify at least **one sober host** with good judgment to monitor the party and handle potential problems.
- Under the **Second Response Ordinance**, if police visit your party twice **you could be charged up to \$1,000** for police time on the second call.
- Always arrange for **security** for large parties.
- If serving alcohol, provide a way to **identify those over 21**.
- Furnishing alcohol to a minor could **cost you \$2,700**.
- All University-recognized student organizations planning a large party or event must fill out a **“Pre-Event Form”** available at www.csuchico.edu/sac/ and turn it into the Student Activities Office in BMU 213.

DURING THE PARTY

- ☐ Provide plenty of **non-alcoholic** drinks.
- ☐ **Serve food** so guests don't drink on an empty stomach.
- ☐ Avoid **drinking games**.
- ☐ Plan activities or entertainment so alcohol isn't **the focus** of your party.
- ☐ Avoid serving beverages from a **common punch bowl**.
- ☐ Appoint a **bartender** who is 21 or over to serve drinks.
- ☐ If alcohol is being served, you **may not collect any money** including "donations" and cover charges, or you could be fined up to \$1,000 for sales of alcohol without a license.
- ☐ It's **against the law** to consume alcohol on public streets, sidewalks, alleys, parking lots or city owned property.
- ☐ **Stop serving alcohol** toward the end of the party so guests have time to **sober up** before heading home.

AFTER THE PARTY

- Be a good neighbor and **clean up** as soon as possible.
- If a guest appears drunk, find a **sober driver or call a taxi**.
- If someone gets into an alcohol-related accident after your party, **you could be held responsible**.

SPOTTING & AVOIDING PROBLEMS

- If unwanted guests appear or things get out of control, **call the police**.
- If the police come to the door, **be calm, courteous, and cooperative**.
- Never let an intoxicated guest leave the party **alone** or with **strangers**.
- Know the warning signs of **alcohol poisoning**, and **call 911** if you think someone is in trouble.

KNOW THE LAWS

VIOLATION	FINE & PENALTIES
Second Response Ordinance	Fine up to \$1,000 .
Providing Alcohol to a Minor	Misdemeanor. \$2,700 fine and possible community service hours.
Sales of Alcohol Without a License	Misdemeanor. Fine up to \$1,000 .
Minor in Possession (MIP)	Misdemeanor - Infraction. 1 year suspension of driver's license. Possible community service hours. \$370 fine for first offense, \$470 fine for second offense.
Open Container	Municipal Code Violation. \$132 fine and possible community service hours.
Driving Under the Influence	Misdemeanor. \$1,735 fine and possible community service hours, 3-6 months Alcohol Education Program, 46-98 hours in jail depending on BAC level, suspension of license for 4 months to 1 year.
Urination in Public	Misdemeanor. \$480 fine and possible community service hours.
Riding a Bike Under the Influence	Misdemeanor. \$525 fine.
Public Intoxication	Misdemeanor. \$250 fine. Possible court probation and community service hours.

IMPORTANT EMERGENCY NUMBERS

Medical Emergencies:	Call 911
City of Chico Police:	897-4911
CSU, Chico Police:	898-5555
Butte County Sheriff's Department:	891-2711
Rape Crisis Intervention:	342-7173
Catalyst Domestic Violence 24 hr Crisis Line:	895-8476

**This information is endorsed
by the following organizations:**

City of Chico Police

CSU, Chico Police

Student Activities

Student Judicial Affairs

Recreational Sports

Student Health Services

Sponsored by:

California State University, Chico

Campus Alcohol & Drug Education Center

A Division of Student Activities

"Helping Students Succeed"

www.csuchico.edu/cadec

Funded by: Prevention Research Center